| Amber  Rutley  BI professional | 10 Charleston Drive, Cleveland, OH 10000  646.555.5555,  123.456.7890  no\_reply@example.com |
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| ㅡ Professional Summary | Looking for entry-level position in business intelligence. |
| ㅡ Experience | Part Time Administrative Assistant / Cleveland Public SchoolsOCTOBER 2019 - PRESENT, Cleveland, OH  * Helps with administrative work * Surveying students * Writing reports  Walmart / Head CashierAUGUST 2018 - SEPTEMBER 2019, Cleveland, OH  * Completed sales * Customer service * Managed store responsibilities  Walmart / CashierAUGUST 2015 - JULY 2018, Cleveland, OH  * Worked at the register * Greeted customers * Completed training program |
| ㅡ Education | ONGC School / High SchoolSeptember 2012 - June 2016, Cleveland, OH |